

	JUSTICE CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES	REFERENCES: 505 KAR 1:120
CHAPTER: Health and Safety Services		AUTHORITY: KRS 15A. 065
SUBJECT: Pets and Domestic Animals		
POLICY NUMBER: DJJ 430		
TOTAL PAGES: 2		
EFFECTIVE DATE: 4/4/2014		
APPROVAL: A. Hasan Davis		, COMMISSIONER

I. POLICY

Department of Juvenile Justice (DJJ) programs and offices housing animals shall have a written plan of care, which includes staff responsibilities.

II. APPLICABILITY

This policy shall apply to all DJJ operated offices, day treatment programs, group homes, and youth development centers. The housing of animals shall be prohibited at detention centers.

III. DEFINITIONS

Refer to DJJPP 400.

IV. PROCEDURES

- A. Upon procurement of animals, DJJ programs shall write a schedule of feeding and grooming which includes responsible staff and provisions for evaluation and care during illness.
- B. All animals in DJJ programs shall have adequate immunizations, license and humane treatment.
- C. Adequate housing for animals shall be maintained including provisions for extremes in weather conditions. Animals in DJJ programs shall be appropriately confined.
- D. Costs incurred for the care of pets shall be paid through state funds. Reasonable limit shall be set by the Superintendent and approved by the Regional Facilities Administrator or Regional Manager as to the number of pets at any one program. Cost incurred for animals that are kept to sell and produce income for the Activity Fund shall be paid through the Activity Fund as authorized by the Youth Council.
- E. Youth encounters with facility pets shall be supervised for protection of youth and the animals.

POLICY NUMBER DJJ 430	EFFECTIVE DATE 4/4/2014	PAGE NUMBER 2 of 2
--	--	-------------------------------------

- F. No exotic, wild or endangered species shall be housed in DJJ facilities. Animals born in the wild shall remain in the wild, except those injured too seriously to survive or those in a systematic program of return to the wild.
- G. All animals except service and those approved by Chief of Mental Health Services or Medical Director as therapeutic shall be prohibited in leased office space.

V. MONITORING MECHANISM

Monitoring shall be accomplished by the facility Superintendent or designee and the Regional Facilities Administrator or Regional Manager.